

**MUNCY CREEK TOWNSHIP
SUPERVISORS ORGANIZATIONAL/REGULAR MEETING**

January 5, 2026

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A Muncy Creek Township Supervisors Regular Meeting was held at the Muncy Creek Township Building, 575 RT 442 HWY, Muncy, PA on Monday, January 5, 2026, at 7:01 PM the meeting was called to order by acting chairman, Eric Newcomer followed by the pledge of allegiance. The following were present:

Members: Eric Newcomer, Gary Phillips, Harley Fry II

Others: Lindsey Newcomer, Cindy Newcomer, Scott Delany, Larry Hoose, Brian Vann, Matt Fry, Andrew Gallup, Brandie Green, Seth Green, Laurie Stryker, Richard Stryker, Mike Wiley, Elissa Stine

Public Comment: No public comment.

E. Newcomer appointed the Solicitor, **Mike Wiley**, as **temporary chairman**.

M. Wiley, temporary chairman, declared the office of Chairman open for nominations. H. Fry II nominated E. Newcomer. A motion was made by H. Fry II, seconded by E. Newcomer to close nominations and move to appoint. All cast a unanimous ballot in favor to close nominations and **appoint Eric Newcomer as Chairman**. Motion carried.

E. Newcomer, Chairman, accepted nominations for Vice Chairman. H. Fry II nominated G. Phillips. A motion was made by E. Newcomer seconded by H. Fry II, to close nominations and move to appoint. All cast a unanimous ballot in favor to close nominations and **appoint Gary Phillips as Vice Chairman**. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to **appoint Elissa Stine as secretary/treasurer**. Motion carried.

A motion was made by G. Phillips, seconded by E. Newcomer to keep **temporary positions for part-time general workers**. Discussion occurred regarding keeping the temporary administrative assistant if there was no person to fill it. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to **fill the temporary part-time general workers** with Dale Bennett, Frank Smith, John Hipple, Eric Newcomer, Gary Phillips, and Harley Fry II.

A motion was made by H. Fry II, seconded by E. Newcomer to **appoint Code Inspections Inc., as the zoning/codes officers**. Motion carried

A motion was made by H. Fry II, seconded by E. Newcomer to retain Scott Acomb, Lloyd Smith, and Andrew Gallup as **regular full-time employees (under their new job titles/descriptions)**. G. Phillips opposed. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to **appoint Scott Acomb as the Public Works Director**. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to **appoint Lloyd Smith as the Public Works Foreman**. Motion carried.

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A motion was made by H. Fry II, seconded by E. Newcomer to **appoint Andrew Gallup as the Public Works Employee**. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to **appoint Chad Tobias as the EMA coordinator**. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **appoint J. Michael Wiley with McCormick Law Firm as Solicitor**, at a rate of \$150.00 per hour, with a member of McCormick Law Firm as backup. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to **appoint Vassallo Engineering as the Engineer** for the Township with **PennCore Consulting as the alternate engineer**. G. Phillips questioned if we have the right to change alternate engineers if we find a different one half way through the year. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **appoint William Poulton as Chairman of the Vacancy Board**. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to break tie to **appoint Lindsey Newcomer for the remainder of the Planning Commission** term ending in December 2028 replacing Alexis Newcomer. G. Phillips opposed. E. Newcomer abstained and provided Conflict of Interest Abstention Memorandum. Motion carried.

A motion was made by E. Newcomer, seconded by G. Phillips to **appoint H. Fry to serve on the Planning Commission board** for a four-year term ending in December 2029. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **appoint Roger Jarrett to serve on the Zoning Hearing Board** for a three-year term to end December 2028. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **appoint Scott Acomb and Lloyd Smith (alternate) to the West Branch COG** with meetings to be held the third Tuesday at 1:00pm of every month at the Muncy Creek Township Building. Motion carried.

A motion was made by H. Fry II, seconded by G Phillips to **appoint Jami Nolan as the Sewage Enforcement Officer (SEO)** with Craig June as the alternate. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **appoint Richard C. Lowe, P. C. for Muncy Creek Township Payroll**. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **appoint Elissa Stine with Eric Newcomer as alternate for Tax Collection Committee** per resolution 09-96. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to **renew the Treasurer's Bond**, at the price of \$400,000 with Travelers through H.A. Thompson. G. Phillips questioned if this was the correct amount. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **appoint Citizens and Northern Bank and PLGIT** as the depository for all bank accounts. Motion carried.

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A motion was made by H. Fry II, seconded by G. Phillips to **appoint Hallock Shannon, PC Certified Public Accountants** as auditor for 2025 and 2026. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **set the salary for all part-time employees** to \$19.25 per hour. Motion carried.

A motion was made by H. Fry II seconded by E. Newcomer to **set the salary for full time Secretary/Treasurer** to \$24.00 per hour with a one dollar increase April 1, 2026. G. Phillips opposed. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **set the salary for Public Works Employee, Andrew Gallup** to \$25.00 per hour following 60day window of hire date. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **set the salary for Public Works Foreman, Lloyd Smith** to \$31.00 per hour. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **set the salary for Public Works Director, Scott Acomb** to \$27.00 per hour. Motion carried.

A motion was made by H. Fry II, seconded by E. Newcomer to **keep the benefits package for full time employees the same.** Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **terminate the clothing allowance.** Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **set the mileage rate** for use of personal automobiles in regards to township business at the rate of 72.5 cents per mile. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **set the remaining 2026 Board of Supervisors meeting dates** for the third Monday of each month at 7:00pm excluding January and approve the secretary advertising the dates. Motion carried.

E. Newcomer **adjourned the organizational meeting** and called the **Supervisor's regular meeting** to order at 7:31PM. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **waive the reading and approve the minutes** from the regular Supervisors meeting held December 15, 2025. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **accept the Public Works Director Report** for December 2025. Motion carried.

A motion was made by G. Phillips, seconded by H. Fry II to **accept the Codes Inspections, Inc. report** for December 2025. Motion carried.

Fire Company Report – The monthly reports for August, September, October, November and December were not available at this time. Scott Delany was present and stated they are working to compile their own report due to county issues. Delany reported they have been very busy with calls and the nighttime staff for the ambulance is working very well.

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A motion was made by E. Newcomer, seconded by H. Fry II to **approve the check detail report as presented and authorize bills to be paid.** Discussion regarding the clothing allowance took place with direction to adjust accordingly if needed. Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **approve supervisors, secretary and employees to attend PSATS convention** in Hershey April 19-22, 2026. Motion carried.

A motion was made by E. Newcomer, seconded by H. Fry II to **appoint Gary Phillips as PSATS voting delegate.** Motion carried.

A motion was made by H. Fry II, seconded by G. Phillips to **approve wages for the days attending 2026 PSATS convention.** Motion carried.

Codification- All questions have been unlocked and need to be worked through. Table until next meeting.

Update on **Tyler Road.** D. Vassallo is working on this, table until next meeting.

A motion was made by H. Fry II, seconded by G. Phillips to **take action on the West Shoemaker Road Agreement** next meeting. Motion carried.

Security Cameras- There will be a meeting with the company Friday regarding the cameras to find more information. Table until next meeting.

A motion was made by E. Newcomer, seconded by H. Fry II to **approve Record Retention Resolution 25-233.** Motion carried.

Public comments:

S. Green: Am I no longer Employed? Do I get a discussion? Will there be a reason?

B. Green: What is the price for the new auditors? When will they be starting?

B. Vann: Can you disclose what citizens put in letters of interest to planning commission?

M. Fry: Why is the Director making less than the Foreman?

S. Delany: Since Seth is no longer employed who will my contact be?

A motion was made by H. Fry II, seconded by G. Phillips to adjourn the meeting at approximately 7:37 p.m.

Respectfully Submitted,

Elissa Stine, Secretary